

# **Polk City COMMUNITY LIBRARY**

## **UNATTENDED CHILDREN POLICY**

The following policy and procedures seek to address the concerns for children in the library in a responsible manner. It is not the Library's intention to seek out unattended children but rather to have a response prepared as problems present themselves.

### **POLICY STATEMENT**

Parents are responsible for their children's behavior while they are in the Library. Disruptive children will be asked to leave for the day after receiving one warning.

Children aged four through seven attending a Library program must be brought into the building by a parent or responsible child care provider who must remain in the building until the conclusion of the program when they again resume supervision of their charge. Children under the age of 4 must be attended at all times.

When children are left unattended inside the library, the librarian should try to identify and locate the parents or responsible adults. If the parents cannot be contacted within an hour, or if the library is closing, the police will be called.

The Polk City Community Library and librarian on duty are not responsible for children waiting outside the library at closing.

Upon the discretion of the Library Director, the Unattended Children Policy may be overridden.

Accepted by the Polk City Community Library Board on \_\_\_\_\_.